*[Company Name]* would like to announce the addition of an innovative new employee benefit to its benefits package, **Student Loan Repayment** **and 529 College Savings Plan Contribution** **Program** through BenefitEd. This benefit program, administered by BenefitEd, will allow eligible employees the opportunity to receive a monthly contribution of *[contribution amount]* toward student loans or 529 College Savings Plans. These additional payments will assist employees in either paying down student loan debt or saving for a dependant’s future education. [Company Name] is committed to assisting employees in creating a more sound financial landscape. That being said, we encourage employees to continue to make their minimum monthly payment in a timely fashion and allow this contribution to be in addition. This will best assist in paying down debt or save faster.

Enrollment for this benefit will begin [date], on that date BenefitEd will send out enrollment emails to eligible employees. Information that will be needed during enrollment is as follows:

* Full legal name
* Employee ID
* Student loan servicer or 529 plan provider name
* Student loan servicer or 529 plan provider physical payment address
* Student loan or 529 plan account number

If enrollment is complete on or before the 10th of the month the first contribution will be sent to your servicer or plan provider on the 6th business day of the following month. If enrollment is complete on or after the 11th of the month the first contribution will be sent to your servicer or plan provider on the 6th business day of the month after the following.

For any questions regarding this benefit please contact BenefitEd’s customer service team at [support@youbenefited.com](mailto:support@youbenefited.com) or 844-358-5707.